


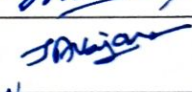

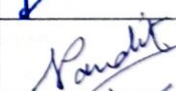
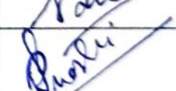


Date: 06/10/2020

COMMITTEE: IQAC -Internal Quality Assurance Cell
MEETING DATE: 06/10/2020
VENUE: Hybrid mode, online & 6th floor Board Room
Committee Members

ATTENDEES	ORGANISATION	DESIGNATION	MODE OF PARTICIPATION	SIGNATURE
Shri. Ashish Mishra	AGI	Management Representative	Online	
Ar. Rita Nayak	ACA	Principal	Online	_____
Ar. Rasika Chodankar	ACA	IQAC Coordinator (Senior faculty)	Physical	
Ar. Ranjeeta Potpose	ACA	Associate Prof.	Online	_____
Ar Swati Ray	ACA	Associate Prof.	Physical	
Er. Jignesh Vanjara	ACA	Assistant Prof.	Physical	
Ar Varsha Swar	ACA	Assistant Prof.	Physical	
Ar Shruti Pandit	ACA	Assistant Prof.	Physical	
Ar Urvashi Purohit	ACA	Assistant Prof.	Physical	
Ms.Seema Kedia	ACA	Administrative Officer	Online	_____
Ms. Adita Shetty	ACA	Student Nominee	Online	_____
Mr Siddhesh Kadam	ACA	Alumni Nominee	Online	_____
Ar. Gurunath Dalvi	Ex Principal LSR	Senior Academic Advisor	On Phone	_____
Ar. Samir Hingoo	Hingoo Associates	Practicing Architect (Industry Nominee)	Online	_____
Ar Sukumar Dharmadhikari	Designers Combine	Practicing Architect (Industry Nominee)	Online	_____

Agenda:

1. Discussion on Covid Protocol
2. Conduct of Online classes
3. ISO Update
4. Students update.
5. IDC-IDRC Update

The following points were discussed during meeting:

Sr. No.	Description	Decisions /Suggestions by	Action to be taken by	Remarks
1	Welcome address by Principal in hybrid mode	Ar. Rita Nayak	NA	Appreciated
2	Covid Protocol The changes to the calendar due the COVID pandemic as suggested by Mumbai University was discussed and how all efforts were taken to safeguard the interest of the students.	Ar. Rita Nayak	NA	Appreciated
3	Discussion was done on the methods and process to conduct classes online. Also, discussion was done for conducting exams online based on Mumbai University directives.	Ar Urvashi Purohit	To be decided	Appreciated
4	Also, discussion was done for conducting non-academic and extracurricular activities on online mode particularly Alumni connect to help students.	Ar. Varsha Swar	To be decided	Appreciated
5	The student feedback received was reviewed and discussed. Student representative discussed issues faced by the students as well as how faculty were helping in managing academics.	Adita Shetty	NA	Appreciated
6	ACA is ISO certified 9001: 2015 It was informed that ACA is ISO certified and the different advantages of the same were discussed.	Er. Jignesh Vanjara (MR)	NA	Appreciated
7	Discussion on formulation of ERP was done at length. Initiation process was discussed as instructed by IT team.	Er. Jignesh Vanjara	NA	NA
8	The "Research Paper formulation and process" workshop conducted with Dr. Lilly Rose was successfully conducted on 19 th September 2020 and the reviews on the same was discussed. Schedule for IDC and IDRC was finalized as per the conduction of the same in online format on Microsoft teams. Publication for IDRC was discussed.	Ar. Rasika Chodankar	NA	Appreciated

9	BVoc. admission progress and faculty inclusion was discussed.	Ar. Rasika Chodankar	NA	NA
10	Next date of meeting will be decided by the Principal, and will be conveyed by the IQAC coordinator	Ar. Rasika Chodankar	To be decided	NA
11	Meeting ended with Vote of Thanks by Ar. Rasika Chodankar to Chair & all the members	Ar. Rasika Chodankar	NA	NA

End of report.



Prepared by
 Assistant Prof.
 Ar. Varsha Swar



Checked by
 IQAC Co-ordinator
 Ar. Rasika Chodankar



Principal
 Ar. Rita Nayak