

 <p>Shree Ameya Public Charitable Trust's ADITYA GROUP OF INSTITUTIONS + Management + Architecture + Design</p>	MINUTES OF MEETING	Department: MGM
		Format No: SAPCT/AGI/MGM/MIM/13
		Version:01
		Date:15.07.2025
R.M. Bhattad Road, Ram Nagar, Borivali (West), Mumbai – 400 092		

MINUTES OF THE MEETING OF ADITYA COLLEGE OF ARCHITECTURE
INTERNAL QUALITY ASSURANCE COMMITTEE

Reference No: AGI/ACA/MM-B.Arch/2025/005

Date of Meeting: 17/07/2025

Venue: 5th Floor Board Room, Aditya Educational Campus

Time: 11:30 a.m.

Agenda of the Meeting:

- 1) Discussion on the previous held meeting dated on 27th Feb 2025.
Update on
- 2) Major Academic achievements of all Program
- 3) Collaboration
- 4) COA Committee and thier findings
- 5) Closure of M.Arch Program
- 6) Status of new Program -B.Des
- 7) Alumni Association
- 8) Indoor Sports calendar
Discussion on
- 9) Short term courses - Feedback on Coursera
- 10) Impetus on Research work
- 11) Benefits of DLLE and other ISR activity
- 12) Gender, Energy, Green, Environmental Audit
- 13) Infra- Renovation of Auditorium
- 14) Committee Calendar
- 15) Accreditation - Submission for Autonomus
- 16) Any other item with the permission of the chair

The following was discussed in the meeting and same were approved by Ar.Jamshid Bhiwandiwalla, the Chairperson.

Reading previous meetings minutes, and update on actions taken on each point by Ar. Rasika Chodankar. Introduction of Mr.Raj Ramotiya (5th year, B.Arch student) as student nominee.

ITEM 2

Update on Academic schedules and progress of all programs (B.Arch, B.Voc, B.FA), ATKT exams scheduled for July end, as per the academic calendar.

Update on ISO audit of all programs, which was held in February 2025 was presented. The BFA team had fared well as 1st cycle of audit, with inputs on areas of improvement. Other programs' audits, across all processes, also were completed satisfactorily.

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Update on electives, as suggested in the Governing council meeting dated 21st March 2025, emphasis on Redevelopment practices in Mumbai, should be included in the curriculum. The same has been included as an elective in the ongoing VII & IX semesters, as both are senior batches, and the understanding of redevelopment policies & practice will help during their internship and later career as well.

Update on Multidisciplinary learning – Logo design workshop was conducted by B.FA. faculty, for students across all ACA programs (B.Arch, B.Voc, B.FA), Electives for B.Arch & B.Voc have been combined & are being conducted by faculty of both programs.

ITEM 3

Update on COA Inspection, conducted on 9th & 10th June 2025, was presented. The college has received COA approval for the next tenure.

ITEM 4

Update on M.Arch course closure visit by University of Mumbai was conducted on 9th July 2025. The closure process is ongoing.

ITEM 5

Update on B.Voc fee collection status was presented, initiatives with third-party loan lenders (eg. JODO, facility of EMI etc) have been organized by the Administration department, to help students financially.

ITEM 6

Update on Alumni Association – online portal of ACA & AIMSRS, which were being maintained on separate platforms, has been merged. Meeting scheduled on 30th August 2025, to formulate the formal structure of the association, ATR will be shared subsequently.

ITEM 7

Update on Sports facilities for the students was presented, venues of sports turf and other facilities for tie-ups is under process, inventory for indoor games to be prepared & shared with all stakeholders, indoor sports schedule to be released to students as a calendar, ATR for the same will be shared subsequently.

ITEM 8

Update on Coursera (online MOOCs platform) – the institutional access was valid for 1 year and the same shall not be renewed, as coordinators conveyed difficulty in tracing efficacy.

ITEM 9

Impetus of Research & involvement of faculty in research initiatives was reiterated. All faculty to mandatorily engage in research.

ITEM 10

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Update on ISR activities – importance of DLLE was presented, and the benefits in grades, our students got, was appreciated. Future activities may be conducted in collaboration with other AGI departments, across varied programs.

ITEM 11

Update on Gender, Energy, Green, Environmental Audit – all audit processes are underway, as per schedule and will be completed prior to next meeting, ATR will be shared subsequently.

ITEM 12

Infrastructure team conveyed that the Auditorium Hall (Ground floor) was being renovated and was currently unavailable for use.

ITEM 13

Calendar including all committees, has been formulated, including all AGI departments, to ensure regular committee updates & organize coordinated activities & events - appreciated by all.

ITEM 14

Accreditation committee conveyed that the institute, as AGI, has successfully applied for autonomous status. The same is under-review and update will be shared, after receiving further direction from University of Mumbai.

ITEM 15

Discussion was initiated for this year's theme for IDC-IDRC, to be presented to the chairman (Principal), by end of the month. All faculty to be included with complete transparency.

ITEM 16

Exam department's records from 2013-2020 are to be discarded as per University of Mumbai guidelines. As per ISO process, records need to be maintained for the last 5 years, hence prior records can be discarded.

LAST ITEM: Next meeting to be held on 9th October 2025.

-S/d-